



Beaconhouse Private School Al Ain

# **Student Behaviour Policy**

**2024-25**

(Reviewed in August 2024)

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# 1. Purpose and Scope

BPS has implemented a Positive Behaviour Model to promote, recognize, reward, and reinforce positive behaviour. This model is grounded in the following principles:

**Respect for UAE National Identity and Culture:** All community members are expected to respect local values, traditions, religions, and culture, in alignment with ADEK's Values and Ethics Policy and Cultural Consideration Policy.

**Positive School Environment:** BPS is committed to maintaining a school environment that is welcoming, caring, safe, enriching, professional, and respectful to all, regardless of background, nationality, religion, ability, disability, race, or gender.

BPS will educate all learners on positive behaviour, including social-emotional development, self-management, emotional regulation, respect for diversity, and bullying prevention and intervention.

BPS will ensure that educators receive training on the Student Behaviour Policy and the positive management of student behaviour.

Clear communication will be provided to parents regarding their role and obligations in promoting positive behaviour, in line with ADEK's Parent Engagement Policy.

Mechanisms and procedures will be in place to identify students at risk of engaging in, or who appear to be engaging in, misconduct or concerning behaviours.

Support, interventions, and procedures for dealing with misconduct and concerning behaviours will be implemented in accordance with Section 6 – Support and Interventions.

# 2. Student Code of Conduct

BPS will promote positive behaviour among learners through the establishment of a Student Code of Conduct, which will include the following elements:

## Actions Defining Positive Behaviour

1. Show due care and respect for the school, its staff, learners, and the wider community by:
  - Complying with all school policies and expectations.
  - Behaving safely and responsibly, considering the safety and welfare of oneself and others.
  - Caring for the school's property, facilities, and the property of others.

2. Represent the school positively during public occasions by:
  - Demonstrating good manners and wearing the correct school uniform.
3. Demonstrate a positive mindset and engagement with learning by:
  - Attending school and classes on time and providing explanations for lateness or absences.
  - Ensuring copy books and textbooks are brought to school on a daily basis.
  - Fulfilling all responsibilities as a learner with a strong work ethic, honesty, and a willingness to learn.
  - Behaving responsibly and respectfully to avoid disrupting others' learning.
  - Engaging in extracurricular learning opportunities.
4. Show consideration, respect, and civility to others, including staff, learners, parents, and the wider community, by:
  - Speaking politely and behaving courteously.
  - Queuing orderly and respecting others' positions in queues.
  - Respecting personal space and boundaries, including seeking consent before touching or using others' belongings.
  - Acting as a responsible school citizen by not engaging in misconduct, protecting others from bullying, and intervening or reporting incidents of misconduct.
  - Demonstrating sportsmanship in both winning and losing.
  - Considering the impact of words and actions on others.
  - Following good hygiene practices.
  - Being vigilant in caring for and mentoring younger learners when appropriate.
  - Encouraging environmental awareness and sustainable practices.
  - Promoting teamwork and inclusivity, particularly toward marginalised learners.
  - Dressing modestly and appropriately, following the school's uniform policy and procedures.
  - Respecting UAE national identity and cultural values in line with ADEK's Cultural Consideration Policy.
  - Recognizing and respecting the diversity within the school and wider community, refraining from discrimination based on ethnicity, nationality, culture, language, religion, gender, or ability/disability, in line with ADEK's Values and Ethics Policy.
  - Respecting educators and following instructions.

## Expectations for Positive Behaviour

Learners are expected to exhibit positive behaviour while under the school's supervision, including during school transportation, transitions, and all school-organised activities, both inside and outside school premises. The school may extend the Student Code of Conduct to situations where learners indirectly represent the school, such as when wearing the school uniform in public settings.

## Misconduct Policy and Procedures

1. BPS will apply positive behaviour approaches when addressing learner misconduct, focusing on understanding the factors contributing to the behaviour and providing necessary support before resorting to disciplinary measures.
2. The Misconduct Policy will distinguish between different levels of misconduct, following the guidelines in Article 7 of Ministerial Resolution No.(851) of 2018.
3. A Behavioural Management Committee will be formed to review and address learner behavioural concerns. Disciplinary actions will be fair, equitable, and appropriate to the learner's age, ability, and the severity of the misconduct.
4. BPS will outline mechanisms to help learners identify and rectify negative behaviours before disciplinary action is taken.
5. Disciplinary actions may include discussions with learners and parents, formal meetings, warnings, supervised detention, and, in extreme cases, suspension or expulsion. However, BPS will not use corporal punishment, psychological punishment, or other prohibited methods as disciplinary actions.
6. An appeals procedure will be in place, allowing parents to challenge disciplinary decisions, with a clear process and timelines for resolution.

## Bullying Prevention

BPS will develop and implement a Bullying Prevention Policy in line with the National Policy for the Prevention of Bullying in Educational Institutions and ADEK's Student Protection Policy. This policy will include provisions for educating learners and staff on identifying bullying, establishing prevention strategies, and outlining procedures for addressing bullying behaviour.

## 3. The Behavioural Management Committee

### Formation of the Behavioural Management Committee

The Behavioural Management Committee at BPS is established to oversee and manage student behavioural issues in alignment with the school's policies and values. The committee is formed as follows:

### Composition of the Committee

- **Principal (or Delegate):** The Principal chairs the committee and may designate a senior staff member to act as their representative if necessary.
- **Teaching Staff Member:** At least one member of the teaching staff, preferably someone with significant experience or a role in student welfare, such as a Head of Year or a department head.
- **Social Care Team Member:** A representative from the social care team, such as a social worker, counsellor, or the school's wellbeing lead, who provides expertise in student welfare and behaviour management.
- **Child Protection Coordinator:** This role is essential for addressing any issues related to student safety and ensuring compliance with child protection policies. If this role is filled by a member of the social care team, the committee may consist of three members, at the school's discretion.

### Selection Process:

- **Appointment by the Principal:** The members of the committee are appointed by the Principal at the beginning of each academic year, ensuring that individuals with the necessary expertise and commitment to student welfare are chosen.
- **Expertise Consideration:** The selection process considers the experience, knowledge, and skills of the staff members, particularly in behaviour management, student welfare, and educational leadership.
- **Inclusion of Specialists:** Where specific behavioural issues require specialised knowledge, the committee may invite additional members, such as special education needs (SEN) coordinators, to participate in discussions and decision-making.

## 4. Role of the Behavioural Management Committee

The Behavioural Management Committee at BPS plays a pivotal role in maintaining a positive school environment and ensuring that student behaviour aligns with the values and standards of the school. The committee's responsibilities include:

### Reviewing Behavioural Concerns:

The committee reviews cases of student misconduct brought to its attention. This includes analysing the context and severity of the behaviour, considering any mitigating circumstances, and assessing whether the behaviour aligns with the established code of conduct.

### Implementing Disciplinary Actions

Based on their assessment, the committee decides on appropriate disciplinary actions, ensuring that these are fair, equitable, and proportionate to the level of misconduct. The actions should be in line with the guidelines set out in the Student Behaviour Policy and the Misconduct Policy and Procedures.

### Ensuring Fairness and Consistency

The committee is responsible for ensuring that all disciplinary actions are applied consistently across the student body. This includes making sure that similar cases of misconduct receive similar consequences and that all decisions are made impartially.

### Supporting Positive Behaviour

The committee works to promote positive behaviour by providing support and interventions for students who exhibit challenging behaviour. This includes working with students to understand the root causes of their behaviour, engaging them in behaviour management strategies, and providing social, emotional, and educational support.

### Engaging Stakeholders

The committee communicates and collaborates with teachers, parents, and other stakeholders as necessary to address behavioural issues. This includes organising and conducting formal meetings, providing updates on behavioural cases, and involving relevant parties in the decision-making process.

## Documenting and Reporting

The committee ensures that all incidents of misconduct, disciplinary actions, and interventions are properly documented. This documentation is crucial for tracking behavioural trends, evaluating the effectiveness of interventions, and reporting to relevant authorities, including ADEK when necessary.

## Appeals and Reviews

The committee manages the appeals process for disciplinary actions. They review appeals submitted by students or parents, reconsider the decisions made, and issue final resolutions in a timely manner. The committee is also responsible for reviewing and updating the Student Behaviour Policy annually to ensure it remains effective and relevant.

## Emergency Response

The committee is prepared to convene at any time to address urgent behavioural issues. This includes responding to situations that require immediate intervention to maintain the safety and wellbeing of students and staff.

## Confidentiality

The committee upholds strict confidentiality regarding all matters of student behaviour. All information discussed and decisions made within the committee are to be kept private and shared only with those directly involved, as required.

## Collaboration with Inclusion Support

In cases involving students with additional learning needs, the committee collaborates closely with the Head of Inclusion to ensure that disciplinary actions are appropriate and consider any special educational needs that may affect the student's behaviour.

The Behavioural Management Committee is essential in fostering a supportive, respectful, and safe learning environment at BPS, ensuring that all students are guided towards positive behaviour and personal growth.



## 5. Records and Reporting:

BPS will keep records of all learner misconduct, including root cause analyses, intervention measures, and disciplinary procedures. Confidentiality will be maintained, and all level 2, 3, and 4 misconduct will be reported to ADEK.

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| Reviewed by:                   |  |
| Review Date:                   |  |
| Next Review Date:              |  |
| Principal's<br>Signature:      |  |
| Board Governor's<br>Signature: |  |

## Appendices

### Disciplinary Action on Misconduct

| Misconduct   | Level | 1st Time   | 2nd Time  | 3rd Time   | 4th Time   |
|--|-------|--|---|--|--|
| Being repeatedly late to the morning assembly or failing to participate without an acceptable excuse | 1     | <b>Verbal Warning</b><br>Discuss the expected change in behaviour with the student | <b>Written Warning</b><br>Notify the parent in writing about the student's misconduct | <b>Written Warning</b><br>Notify the parent in writing and hold meeting(s) with them to agree on a reasonable joint home-and-school strategy<br>The parent is required to sign an undertaking to support the agreed strategy | <b>Written Warning</b><br>Notify the parent in writing and summon the parent together with the Behavioural Management Committee to agree on how to implement a set of strategies aiming at reducing negative behaviour |
| Failing to attend classes on time repeatedly without an acceptable excuse                            | 1     | <b>Verbal Warning</b><br>Discuss the expected change in behaviour with the student | <b>Written Warning</b><br>Notify the parent in writing about the student's misconduct | <b>Written Warning</b><br>Notify the parent in writing and hold meeting(s) with them to agree on a reasonable joint home-and-school strategy<br>The parent is required to sign an undertaking to support the agreed strategy | <b>Written Warning</b><br>Notify the parent in writing and summon the parent together with the Behavioural Management Committee to agree on how to implement a set of strategies aiming at reducing negative behaviour |
| Non-compliance with the school uniform (regular or PE) without an acceptable excuse                  | 1     | <b>Verbal Warning</b><br>Discuss the expected change in behaviour with the student | <b>Written Warning</b><br>Notify the parent in writing about the student's misconduct | <b>Written Warning</b><br>Notify the parent in writing and hold meeting(s) with them to agree on a reasonable joint home-and-school strategy<br>The parent is required to sign an undertaking to support the agreed          | <b>Written Warning</b><br>Notify the parent in writing and summon the parent together with the Behavioural Management Committee to agree on how to implement a set of strategies aiming at reducing negative behaviour |

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| Not following the school's rules as stated in the Student Code of Conduct, both inside or outside the classroom (e.g. not staying calm/ disciplined during class time. making inappropriate sounds inside or outside the classroom, not dressing modestly, sporting inappropriate haircuts, if applicable) | 1 | <b>Verbal Warning</b><br>Discuss the expected change in behaviour with the student | <b>Written Warning</b><br>Notify the parent in writing about the student's misconduct | <b>Written Warning</b><br>Notify the parent in writing and hold meeting(s) with them to agree on a reasonable joint home-and-school strategy<br>The parent is required to sign an undertaking to support the agreed strategy | <b>Written Warning</b><br>Notify the parent in writing and summon the parent together with the Behavioural Management Committee to agree on how to implement a set of strategies aiming at reducing negative behaviour |
| Not bringing books or other resources for school without an acceptable excuse  | 1 | <b>Verbal Warning</b><br>Discuss the expected change in behaviour with the student | <b>Written Warning</b><br>Notify the parent in writing about the student's misconduct | <b>Written Warning</b><br>Notify the parent in writing and hold meeting(s) with them to agree on a reasonable joint home-and-school strategy<br>The parent is required to sign an undertaking to support the agreed strategy | <b>Written Warning</b><br>Notify the parent in writing and summon the parent together with the Behavioural Management Committee to agree on how to implement a set of strategies aiming at reducing negative behaviour |
| Sleeping or eating during class time or during class time or during the morning assembly without justification or permission (after verifying the student's health status)   | 1 | <b>Verbal Warning</b><br>Discuss the expected change in behaviour with the student | <b>Written Warning</b><br>Notify the parent in writing about the student's misconduct | <b>Written Warning</b><br>Notify the parent in writing and hold meeting(s) with them to agree on a reasonable joint home-and-school strategy<br>The parent is required to sign an undertaking to support the agreed strategy | <b>Written Warning</b><br>Notify the parent in writing and summon the parent together with the Behavioural Management Committee to agree on how to implement a set of strategies aiming at reducing negative behaviour |

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| <p>Not complying with the completion of homework (if applicable) and assignments in a timely manner, if applicable</p>   | <p>1</p> | <p><b>Verbal Warning</b><br/>Discuss the expected change in behaviour with the student</p>  | <p><b>Written Warning</b><br/>Notify the parent in writing about the student's misconduct</p>   | <p><b>Written Warning</b><br/>Notify the parent in writing and hold meeting(s) with them to agree on a reasonable joint home-and-school strategy<br/>The parent is required to sign an undertaking to support the agreed strategy</p>   | <p><b>Written Warning</b><br/>Notify the parent in writing and summon the parent together with the Behavioural Management Committee to agree on how to implement a set of strategies aiming at reducing negative behaviour</p>  |
| <p>Misuse of digital devices in school (e.g. playing games, viewing social media, messaging, using head/ earphones in the classroom without justification or permission)</p>                         | <p>1</p> | <p><b>Verbal Warning</b><br/>Discuss the expected change in behaviour with the student</p>  | <p><b>Written Warning</b><br/>Notify the parent in writing about the student's misconduct</p>   | <p><b>Written Warning</b><br/>Notify the parent in writing and hold meeting(s) with them to agree on a reasonable joint home-and-school strategy<br/>The parent is required to sign an undertaking to support the agreed strategy</p>   | <p><b>Written Warning</b><br/>Notify the parent in writing and summon the parent together with the Behavioural Management Committee to agree on how to implement a set of strategies aiming at reducing negative behaviour</p>  |
| <p>Failing to attend school without an acceptable excuse at any time, including before and after breaks/ holidays and the weeks leading up to exams (unless during an ADEK-approved study leave)</p> | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |

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| <p>Leaving or entering the classroom during class time without permission</p> | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |
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| <p>Not attending mandatory school activities and events without an acceptable excuse</p> | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |
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| <p>Inciting quarrels, threatening, or intimidating peers in the school</p> | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |
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| <p>Acting or appearing in a manner that contradicts the ADEK Cultural Consideration Policy</p> | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |
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| <p>Causing minor damage to school or bus furniture (e.g. writing or sticking gum on bus seats, tampering with the alarm bell or elevators)</p> | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |
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| <p>Taking our and/ or using mobile phones at school without permission and misusing any means of communication (e.g. sending frightening videos to young children)</p> | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |
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| <p>Verbally abusing or insulting any member of the school community (including visitors)</p> | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |
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| <p>Using, promoting, possessing, and/ or distributing tobacco and other tobacco-derived products and paraphernalia such as shisha, e-cigarettes/ vaping, etc., lighters, and pipes on the school premises, on the bus, or during school activities offsite</p> | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |
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| <p>Refusing to respond to inspection instructions or to hand over banned items</p> | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |
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| <p>Any other forms of misconduct similar to the above as per the discretion of the Behavioural Management Committee</p>              | <p>2</p> | <p><b>Written Warning</b><br/>Instruct the student to sign an undertaking not to repeat the offence<br/>Summon the parent, who is required to sign an agreement to support their child in reforming their behaviour</p>   | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent<br/>Notify both the student and the parent of a second written warning<br/>Notify the Behavioural Management Committee to agree to a set of strategies for reforming the student's behaviour<br/>The parent is required to sign the undertaking to support the agreed strategy</p> | <p><b>Onsite Suspension</b><br/>Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school<br/>Issue a final warning in writing to the student and the parent<br/>Notify the Behavioural Management Committee to agree to a final set of actions for reforming the student's behaviour<br/>The parent is required to sign an undertaking to support the agreed strategy</p>   | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation, with a notification to the parent<br/>The Behavioural Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy</p> |
| <p>Bullying, intimidation, harassment, and/ or abuse of members of the school community, including defaming them on social media</p> | <p>3</p> | <p><b>Onsite Suspension</b><br/>Immediately suspend the student inside the school.<br/>The Behavioral Management Committee shall evaluate the evidence and determine disciplinary actions.<br/>The school shall summon the parent immediately to inform of the disciplinary action and the requirement to sign an undertaking to support the agreed strategy.</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions.<br/>Provide the student and the parent with a final written warning.<br/>Summon the student and the parent to the school to present the Committee's decision.</p>                                  | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy.</p> |   |

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| <p>Academic dishonesty/ plagiarism (including copying and reproducing assignments and falsely taking taking credit for them</p> | <p>3</p> | <p><b>Onsite Suspension</b><br/>Immediately suspend the student inside the school.<br/>The Behavioral Management Committee shall evaluate the evidence and determine disciplinary actions. The school shall summon the parent immediately to inform of the disciplinary action and the requirement to sign an undertaking to support the agreed strategy.</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions. Provide the student and the parent with a final written warning. Summon the student and the parent to the school to present the Committee's decision.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy.</p> |
| <p>Leaving the school premises without permission</p>   | <p>3</p> | <p><b>Onsite Suspension</b><br/>Immediately suspend the student inside the school.<br/>The Behavioral Management Committee shall evaluate the evidence and determine disciplinary actions. The school shall summon the parent immediately to inform of the disciplinary action and the requirement to sign an undertaking to support the agreed strategy.</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions. Provide the student and the parent with a final written warning. Summon the student and the parent to the school to present the Committee's decision.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy.</p> |

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| <p>Seizure, destruction, and/ or vandalism of school property</p>  | <p>3</p> | <p><b>Onsite Suspension</b><br/>Immediately suspend the student inside the school.<br/>The Behavioral Management Committee shall evaluate the evidence and determine disciplinary actions. The school shall summon the parent immediately to inform of the disciplinary action and the requirement to sign an undertaking to support the agreed strategy.</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions. Provide the student and the parent with a final written warning. Summon the student and the parent to the school to present the Committee's decision.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy.</p> |
| <p>Seizure, destruction, and/ or vandalism of school bus (including all furnishings), including causing harm to the driver, supervisor, and/ or other road users</p> | <p>3</p> | <p><b>Onsite Suspension</b><br/>Immediately suspend the student inside the school.<br/>The Behavioral Management Committee shall evaluate the evidence and determine disciplinary actions. The school shall summon the parent immediately to inform of the disciplinary action and the requirement to sign an undertaking to support the agreed strategy.</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions. Provide the student and the parent with a final written warning. Summon the student and the parent to the school to present the Committee's decision.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy.</p> |



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| <p>Assaulting others in the school, on the bus, or during school activities offsite, without causing injury to the victim</p>    | <p>3</p> | <p><b>Onsite Suspension</b><br/>Immediately suspend the student inside the school.<br/>The Behavioral Management Committee shall evaluate the evidence and determine disciplinary actions. The school shall summon the parent immediately to inform of the disciplinary action and the requirement to sign an undertaking to support the agreed strategy.</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions. Provide the student and the parent with a final written warning. Summon the student and the parent to the school to present the Committee's decision.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy.</p> |
| <p>Driving a vehicle recklessly inside or around the school premises, and not following the security and safety instructions</p> | <p>3</p> | <p><b>Onsite Suspension</b><br/>Immediately suspend the student inside the school.<br/>The Behavioral Management Committee shall evaluate the evidence and determine disciplinary actions. The school shall summon the parent immediately to inform of the disciplinary action and the requirement to sign an undertaking to support the agreed strategy.</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions. Provide the student and the parent with a final written warning. Summon the student and the parent to the school to present the Committee's decision.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy.</p> |

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| <p>Capturing, possessing, viewing, or distributing media (audio, images, videos, etc.) of staff and students taken without consent</p>   | <p>3</p> | <p><b>Onsite Suspension</b><br/>Immediately suspend the student inside the school.<br/>The Behavioral Management Committee shall evaluate the evidence and determine disciplinary actions. The school shall summon the parent immediately to inform of the disciplinary action and the requirement to sign an undertaking to support the agreed strategy.</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions. Provide the student and the parent with a final written warning. Summon the student and the parent to the school to present the Committee's decision.</p>   | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behaviour strategy.</p> |
| <p>Using forms of communication (e.g. social media, digital devices) for unlawful or immoral purposes, or in a manner discrediting the school and members of the school community</p>          | <p>4</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p>  | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p>  |
| <p>Possessing, using, or distributing weapons or objects used as weapons (e.g. arms, blades), or their equivalent, on the school premises, on the bus, or during school activities offsite</p> | <p>4</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions</p>   | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p>  |

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|  |   | and a corrective plan.   |  |
| Assaulting others in the school, on the bus, or during school activities offsite, causing injury to the victim | 4 | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> |
| Premeditated theft and/ or engaging in its cover-up  | 4 | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> |

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| <p>Capturing, possessing, viewing, or distributing information/ media (audio, images, videos, etc.) with unlawful content (e.g. pornography, terrorist/ extremist videos)</p> | <p>4</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> |
| <p>Leaking exam questions or engaging in related activities</p>   | <p>4</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> |
| <p>Setting fire to the school premises</p>  | <p>4</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> |

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| <p>Insulting political, religious, or social figures in the UAE</p>  | <p>4</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> |
| <p>Using, promoting, possessing, and/ or distributing alcohol, narcotics, medical drugs, or psychotropic substances, on the school premises, on the bus, or during school activities offsite</p> | <p>4</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> |
| <p>Disseminating or promoting culturally inappropriate ideas/ beliefs that go against the laws of the UAE with malicious intent, as per the ADEK Cultural Consideration Policy</p>               | <p>4</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> |

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| <p>Intrusive and/ or illegal digital activity on school IT systems (e.g. hacking into school accounts, installing unauthorised software)</p> | <p>4</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> |
| <p>Trespassing on school premises after school hours</p>   | <p>4</p> | <p><b>Offsite Suspension</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.</p> | <p><b>Expulsion</b><br/>Immediately suspend the student offsite until the end of the investigation with a notification to the parent.<br/>The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion.<br/>After following the prior steps, if the student continues to repeat the offence, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behaviour strategy.</p> |

## Parent Undertaking

I, \_\_\_\_\_ (name of the parent), parent of  
\_\_\_\_\_ (name of the student) studying in year \_\_\_\_\_,  
hereby acknowledge that I have read, understood, and agree to comply with the BPS Al Ain Student  
Behaviour Policy. I understand the importance of adhering to the guidelines and procedures outlined  
in this policy and commit to upholding them in my actions and responsibilities.

**Parent's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_